



WESSEX FINE ART

01590 681683

JOB DESCRIPTION

SHEET

DATE ORDERED

VAN DELIVERY

DATE REQUIRED

DATE GIVEN TO DRIVER

SHOP NAME		JOB NO
TELEPHONE/MOBILE		
EMAIL		
ACCOUNT NO.		

ORDER DETAILS

ARTWORK DESCRIPTION			
LAYOUT	LANDSCAPE	SQUARE	PORTRAIT
DAMAGE / IMPERFECTIONS			
IMAGE SIZE	WIDTH	mm	HEIGHT
			mm

DRYMOUNTING / HEATSEALING

DRY MOUNT	YES / NO	HOT / COLD	ONTO BOARD TYPE
HEATSEALING	MATT	SATIN MATT	GLOSS

MOUNT

TOP MOUNT			
BORDERS	TOP	MM	SIDES
			MM
	BOTTOM	MM	
UNDER MOUNT DOUBLE			
UNDER MOUNT TRIPLE			
OTHER APERTURES	SPACE AROUND IMAGE		MM
BACKING MOUNTBOARD			

FRAME

MOULDING REFERENCE	SIZE	WIDTH	MM	HEIGHT	MM
FILLET / SLIP REFERENCE	SIZE	WIDTH	MM	HEIGHT	MM
CUSTOMER MOULDING	Y / N	DESCRIPTION			

GLAZING

GLASS CODE	GL	PLASTIC CODE	HY
GLASS / PLASTIC SIZE	HEIGHT	mm	WIDTH
			mm

SPECIAL INSTRUCTIONS

TO SUBMIT A PHOTO OR DIAGRAM TO SUPPORT YOUR ORDER PLEASE EMAIL HAZEL@WESSEXFINEART.COM

Quality checked by.....

MOUNTING DISCLAIMER:

PLEASE BE AWARE THAT WHILST EVERY CARE IS TAKEN WITH ALL CUSTOMERS ARTWORK WHILST ON OUR PREMISES FOR DRYMOUNTING / HEATSEALING ETC. THIS PROCESS DOES CARRY A SLIGHT RISK WHICH MAY RESULT IN OCCASIONAL CREASING (HIGHLY DEPENDENT ON THE CONDITION OF THE ARTWORK) OR OCCASIONAL REACTION TO SOME INKS OR ANY RETOUCHING THAT HAS BEEN APPLIED. PLEASE NOTE THAT THIS PROCESS IS PERMANENT AND NONE REVERSIBLE. ALL ADESIVES USED ARE PH NEUTRAL AND BENINE.

£

IT IS AT THE CUSTOMERS RISK THAT THIS WORK IS CARRIED OUT BY WESSEX FINE ART WHO CANNOT BE HELD RESPONSIBLE FOR THE REPLACEMENT OF ANY ITEM.

We accept the above conditions Date Signed..... Print



Wessex Fine Art

Unit 2 Gordleton Industrial Park, Hannah Way,
Pennington, Lymington, Hampshire SO41 8JD

Tel: 01590 681683 Fax: 01590 683350

E-Mail: hazel@wessexfineart.com

Web: www.wessexpictures.com

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